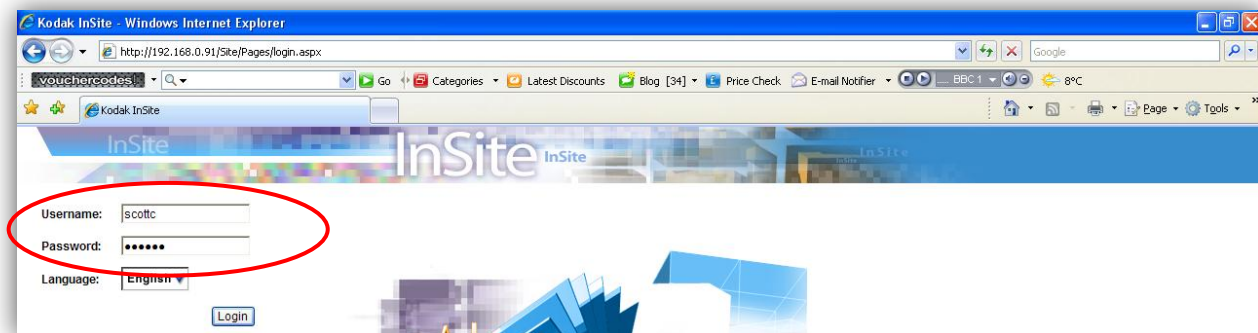
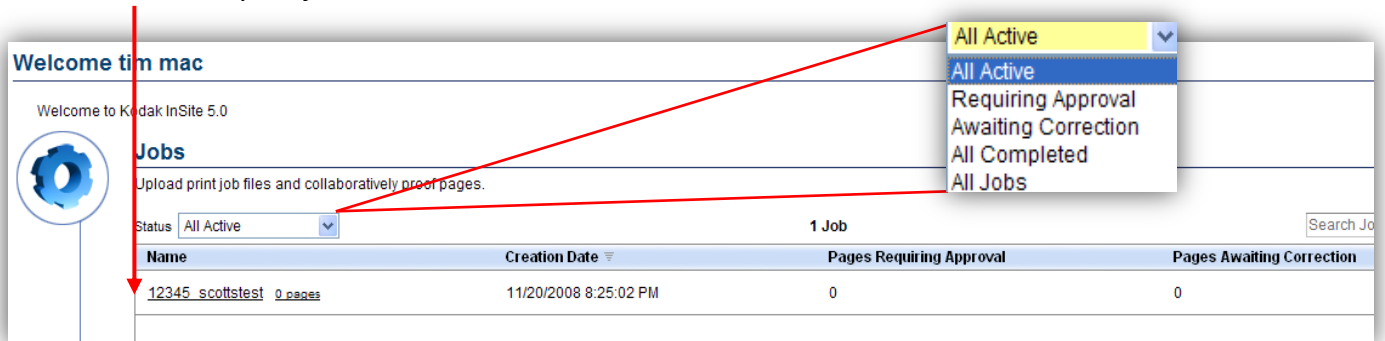


Insite - Overview

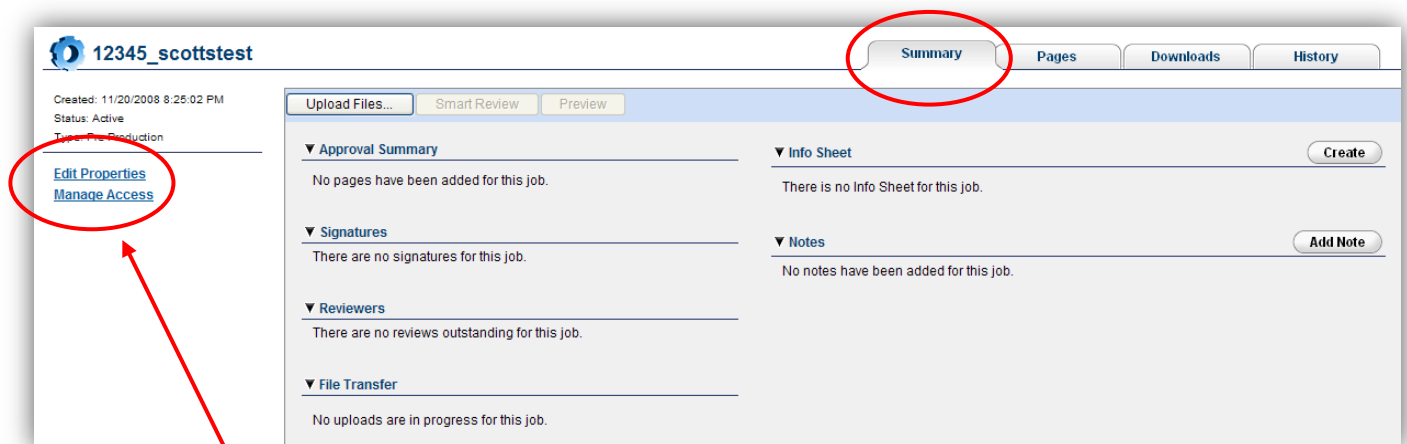
1. Login Using you Username and Password.



2. Double click on required job to access the page area. You can also use the status menu to filter your job lists.



3. The **summary** page gives you an overall status of activity on your current job.



Job properties and user details can be altered in the Edit Properties and Manage Access links.

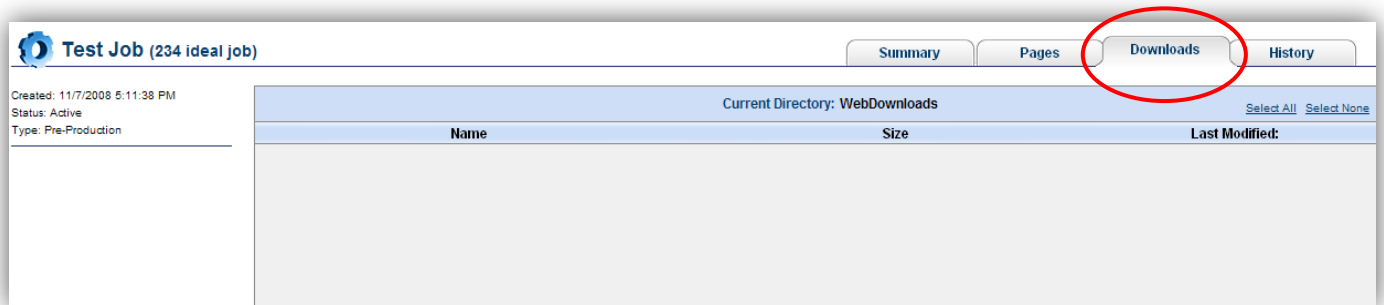
Insite - Overview

- The **Pages** tab shows all pages available to view and approve or reject as requested.



Drop down menus filter status of viewed pages i.e. approved, rejected, waiting for approval etc.

- The **Download** tab is where any files from Eclipse would be available for you to download.



- The **History** tab shows all logged activity on this specific job.

